

# Streamlining & Managing **COMPLIANCE**

*For Utilities Who Make "Reliability" the #1 Priority*

## How can compliance software help?

With all of the documents and processes needed to achieve consistency and visibility of processes while maintaining compliance to the NERC Reliability and Critical Infrastructure Standards, managing them in a paper-based environment can be difficult. Implementing a Compliance Management System provides you with the tools you need to improve management of compliance workflow, processes, and documents like approval actions, evidence submittal, technical feasibility exceptions and self certifications.

## Why Qualtrax?

Qualtrax® Compliance Software is a simple but effective tool to streamline and manage NERC compliance obligations. Qualtrax is an all-in-one compliance solution, combining a robust document control engine with automated workflows, standards-based auditing, and employee training management.

## FEATURES AND BENEFITS

### Document Control

- All documents are stored in a single location
- The most current revision always available
- Documents can be set for review after a certain amount of time
- Electronic signatures are used to authorize approvals and create audit trails

*Qualtrax provides air-tight document control for the NERC compliance processes and procedures that must be up-to-date to ensure compliance.*

### Process Automation

- Paper-based business processes for organizations without LMS requiring approvals are automated through the use of email alerts
- Items needing attention collect in one place and escalate based on assigned due dates, including automated RSAW generation

*Process Automation eliminate the hassle of paper & provide visibility of bottlenecks.*

### Standards-Based Auditing

- Each document is associated with specific sections of given standards and can be searched accordingly (unlimited standards)
- Administrators can perform gap analyses to identify missing documentation

*This tool significantly reduces the time needed for internal and external audits*

### Employee Testing

- Trainings can be associated with any document to ensure acknowledgement and comprehension of NERC Regulatory Compliance policies and procedures

*The training function allows supervisors to train employees for specific processes and procedures and maintain records of the results to ensure competency.*

For a demonstration of how Qualtrax can simplify your compliance, call 800.755.1875 or email [requestinfo@qualtrax.com](mailto:requestinfo@qualtrax.com).



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